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# EMERGING STRONGER

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PLAYBOOK 2020-2021



## OUR INTENTIONS

AISV's Reopening Task Force is working collaboratively to develop strategies and protocols that allow flexibility and transparency. Our priority is our community's health and safety while staying true to our Guiding Statements.

We are using guidance from public health officials, local government requirements, the US Embassy in Vilnius and resources from other schools, colleges and leading organizations. Our school's child protection and social-emotional programs and policies have been adapted to support the mental and physical well-being of our students as they learn at home or at school.

This Back-to-School Playbook provides the AISV community with scenarios and strategies for the 2020–21 school year. The playbook gives a brief summary of what to expect as we open our classrooms and campus. It describes options for operations, teaching and learning throughout this academic year. In the face of the pandemic, it is our goal to be responsive and flexible to safeguard our student, provide meaningful learning experiences, and support physical, social, and emotional well-being.

## OUR FOUNDATIONS

### VISION

AISV prepares all learners to achieve their personal potential and to go forth to positively impact the world.

### MISSION

Inspiring, motivating, empowering all learners to succeed!

### AISV VALUES

- Empowered international community
- Meaningful learning opportunities
- Personalized learning experiences
- Social and emotional well-being
- Collaboration for innovation
- Celebration of diversity
- Inspiring facilities
- v Safe and supportive environment

# SCHOOL-WIDE GOALS



# CRITERIA FOR OUR DECISION-MAKING

As we start the 2020/21 year our goal is to have face-to-face instruction as much as possible. However please note we will base programmatic and operational decisions on:

- **Announcements, recommendations and decisions from the Lithuanian government, the Municipality of Vilnius, Public Health Center, and the United States Embassy.**
- **The health and safety of students and staff.**
- **The continued learning of our students.**

## THREE TYPES OF LEARNING

### 1 - OPEN CAMPUS

Students and teachers on campus all day. Some physical distancing. Health and hygiene measures are in place:

- Sanitation stations / handwashing.
- Frequent disinfection of surfaces.
- Reporting - families report any travel to hotspots.
- Face-to-face instruction including some interaction with online platforms.

### 2 - BLENDED

- Students learn via electronic and online media as well as traditional face-to-face teaching.
- Modified schedule.
- Staggered attendance - not all students will attend all the time.
- The age, needs (learning and health) of students as well as class requirements (for example labs in Science) would be considerations in scheduling.

### 3 - ONLINE/DISTANCE

- All instruction will be delivered via online platforms; e.g. Seesaw, Managebac, Google classroom, Zoom.
- Instruction will be both synchronous and asynchronous (to limit screen time).
- All classes include the provision for face-to-face, live interaction with teachers.
- The AISV Distance Learning Plan will guide practice for staff, students and families.
- Student well-being will remain a priority.



# COVID - 19 | SCENARIOS



## SCENARIO 1 OPEN CAMPUS

All families complete COVID information form before return to school.

Students and teachers are on campus together.

Temperatures are taken each day before all enter campus.

No parents are allowed on campus.

To limit contact, student cohorts (grade level) are isolated as much as possible.

All teachers and students in grades 5-12 are required to wear masks and/or face shields.

Hand-sanitizing stations are set up and individuals are required to disinfect hands upon entering a room.

Directions regulate the flow of traffic around campus, including the use of specific entrances and corridors to avoid crowding.

Classrooms are disinfected after use.

PE lessons are adjusted to minimize contact.

The schedule is adjusted as needed.

Calendar is modified to provide pacing and breaks in the fall semester, if needed.

Students and staff will be tested for COVID, as needed.

Baseline performance data is collected for all students.

Students gain familiarity with online platforms, in case the school moves to Blended/Online Learning.

## SCENARIO 2 SYMPTOMATIC STUDENT OR STAFF MEMBER

If a student or staff member tests positive for COVID, cohort sent home until there is a negative test result for the symptomatic student/staff.

Until a negative test result is provided distance learning will be available to the cohort.

Negative Result: Cohort resumes attendance on campus.

Positive Result: Temporary school closure for all students and staff.

For the cohort which is unable to attend school, distance learning will be available.

### **SCENARIO 3 CASE OF COVID IN SCHOOL**

If a student or staff member tests positive for COVID, the school will be temporarily closed for 48 hours for contact tracing and disinfecting; then in consultation with the National Public Health Center, medical professionals and the US Embassy, identified “safe” cohorts may return.\*

During school closure, distance learning will be in effect for all students.

Due to the challenges in accurately contact tracing for Upper School, Middle School and High School may be considered as one group in our decision-making process.

### **SCENARIO 4 GOVERNMENT MANDATED PARTIAL CLOSING BLENDED LEARNING**

The Reopening Task Force reviews and considers the best forms of blended learning programs for our students, which could include:

Cohorts are divided into smaller groups.

Students are on campus one week, and will continue learning at home the next week.

Students are on campus on alternate days, and are learning at home when they’re not on campus.

Some students are on campus in the morning, and others in the afternoon. All students are learning at home when they’re not on campus.

A student who cannot come to campus for a short or medium period of time will be able to continue learning at home with synchronous and asynchronous activities.

Physical attendance is prioritized by students’ needs and course requirements.

### **SCENARIO 5 ONLINE/DISTANCE LEARNING**

In the case that the Lithuanian or Municipal governments mandate school closing, the school will implement the AISV Distance Learning Plan.

A mix of synchronous and asynchronous instruction.

The use of online platforms.

Ongoing progress monitoring.

Specialist support determined by diagnosis or need.



COVID 19 - PREVENTION

## COVID - 19 | PREVENTION



WASH YOUR HANDS



USE SOAP



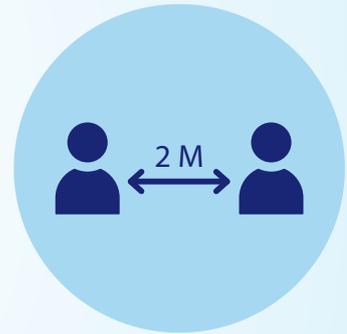
AVOID CROWDS



WEAR MASK



AVOID HANDSHAKE



PHYSICAL DISTANCING

FOR MORE INFORMATION:

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>



# DAILY HOME HEALTH SCREENING

Parents/Guardians: In this time of pandemic our community's health is a top priority. Please review this short check each morning and follow the instructions below.

## 1 - SYMPTOMS

Any of the symptoms below could indicate any infection (such as COVID-19, Flu or other) in children and may put your child at risk for spreading illness to others. Please note that this list does not include all possible symptoms and children with infection (COVID-19, Flu, Cold) may experience any, all, or none of these symptoms. Please check your child daily for these symptoms:

### A

- Trembling (shivers)
- Myalgia (muscle aches)
- Headache
- Sore Throat
- Nausea or Vomiting
- Diarrhea
- Fatigue
- Congestion or runny nose

### B

- Fever (37,3°C/99.14°F)
- Chills
- Cough
- Shortness of Breath
- Difficulty Breathing
- New loss of smell
- New loss of taste

If **two or more of the fields in column A** are checked off or at least **one field in column B** is checked off, please keep your child home and notify the school nurse Greta (gbujaite@aisv.lt or +37062916827) for further instructions.

## 2 - CLOSE CONTACT/POTENTIAL EXPOSURE

Please notify the School nurse if:

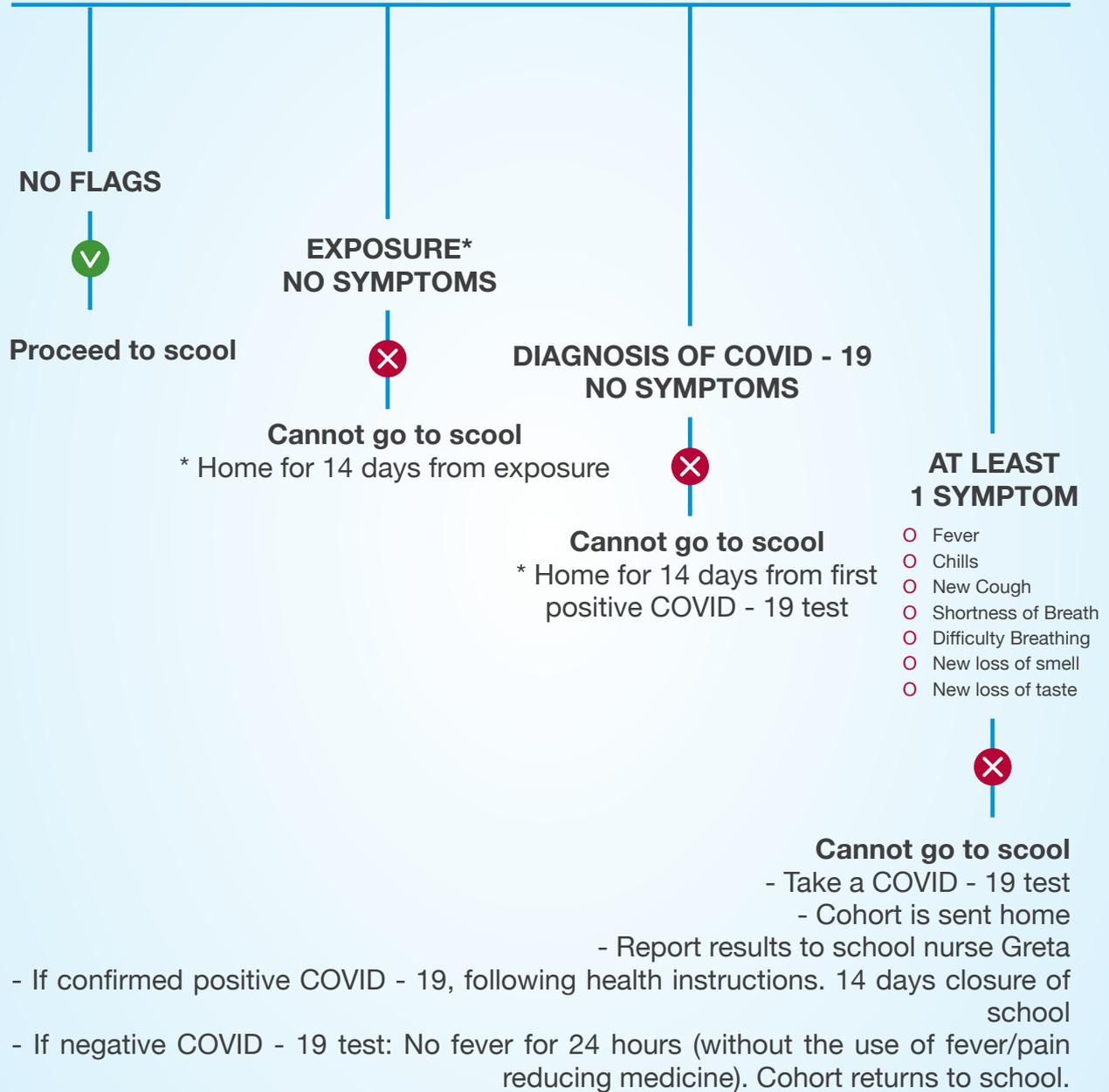
- Your child has had close contact (within 6 feet/2 meters of an infected person for at least 10 minutes) with a person with confirmed COVID-19
- Someone in your household is diagnosed with COVID-19
- Your child has traveled to an area of high community transmission.

If ANY of the fields in Section 2 are checked off, your child should remain home for 14 days from the last date of exposure (if child is a close contact of a confirmed COVID-19 case) or date of return to Vilnius.

Contact your school nurse Greta (gbujaite@aisv.lt +37062916827) or your local health department for further guidance.



# SCREEN FOR COVID - 19



## EMERGING STRONGER

In these difficult times, we will emerge stronger as a united community of students, teachers and parents. We will continue to be a small school with a big heart.

New models for learning and teaching will help us reach our mission even better than before. “Inspiring, motivating, empowering all learners to succeed!” can guide a purposeful reimagining of our school’s programs, schedules and calendar.

By offering a balance among active learning, student safety and wellbeing for all members of the community, AISV will continue to be a leading institution in the region and offer the very best learning environment for our students.

## MOVING FOWARD

- We have planned carefully within the context of our facilities and schedule to follow safety protocols so that we can stay open.
- The situation will be re-evaluated in light of future development and the community will be kept informed of all developments.

FOR QUERIES ABOUT...	WHO TO CONTACT
AISV’s Covid Response	School Nurse Greta Bujaitė-Pocė <a href="mailto:gbujaite@aisv.lt">gbujaite@aisv.lt</a>
A course, assignment, or resource	Relevant teacher
A tech-related problem	HS - Kostas Bogdanas - <a href="mailto:kbogdanas@aisv.lt">kbogdanas@aisv.lt</a> MS - Brad Kurtz - <a href="mailto:bkurtz@aisv.lt">bkurtz@aisv.lt</a> LS - Julija Balciune - <a href="mailto:jbalciune@aisv.lt">jbalciune@aisv.lt</a>
A personal, social, or academic concern	Your child’s assigned advisor, homeroom teacher, or the school counselor Uldė Sirtautautė <a href="mailto:usirtautaite@aisv.lt">usirtautaite@aisv.lt</a>
IB courses, coursework exams	Sofia Segedy - <a href="mailto:ssegedy@aisv.lt">ssegedy@aisv.lt</a>
Any other problem	Divisional principals <b>LS:</b> Robin MacArthur - <a href="mailto:rmacarthur@aisv.lt">rmacarthur@aisv.lt</a> <b>MS:</b> Lauren Heil - <a href="mailto:lheil@aisv.lt">lheil@aisv.lt</a> <b>HS:</b> Kelly Mejia - <a href="mailto:kmejia@aisv.lt">kmejia@aisv.lt</a>

# A BETTER ONLINE EXPERIENCE

## HOW CAN WE MAKE OUR DISTANCE/ONSITE LEARNING MORE INNOVATIVE?

- Hardware
- Software
- Professional Development for Online and Blended Learning

## SUMMARY OF PURCHASE OF ADDITIONAL RESOURCES DONE OVER THE SUMMER:

- Internet Upgrade - to allow better access to our servers
- iPad stands - for classrooms and for teachers
- iPad for each classroom
- Progress Monitoring software grades K-10
- Software for better collaboration and innovation

## STUDENT GUIDELINES FOR ONLINE CLASSES



01 Be respectful on online environment.



02 Dress appropriately, as if you would for any other school day.



03 Sit in a well-lit, common space such as a kitchen or living room and be mindful of what things in your home may be in view of the camera.



04 Be aware of distracting sounds around you. It is best to be in a quiet room and/or use headphones.



05 Close all other programs except for the ones indicated by the teacher.



06 Pause or raise your hand before speaking.



07 Contribute to the learning environment, and don't make distracting noises or movements.



08 The student's Google profile image must show a picture of themselves that is respectful to the school environment.



09 Upon entering Google Meet or Zoom, turn off your microphone and turn on your webcam.



10 If a teacher specifically allows it, students may be able to turn off their webcams when doing independent class work. The teacher makes the final decision about when students need to turn on and off their webcam.



11 Students must have their web camera on for every homeroom, advisory and class.



12 You are ready to learn online!